

Portland Fish Exchange Job Description Fish Crew Position – Entry Level

Title Fish Crew - Entry Level

Department Operations

Reports to Operations Manager & Operations Supervisor

Job summary

Culling Fish, Tote Washing, Assist with Post Auction Production, Sanitation, Safety

Detail of Essential Job Functions

Culling Fish –Recognize and sort fish by species, accurately weigh fish according to cull standards. Recognize substandard fish (size or quality) report to supervisor. Placement of fish in totes neatly and level as directed, handle fish with care. Assist other crew members as required with scaling and backfield to complete the unloading process. ***Note: An entry level crew member will not be expected to fully trained to cull fish immediately. Though, an expectation is that after a training period, the individual will be trained to cull & sort fish.***

Tote Washing – Clean totes using tote washer, Stack totes for storage. Inspect totes, separate broken, determine if totes are clean and sanitary

Post Auction – Dump fish onto steaking conveyor, feed band saw with fish. Pack and ice fish in boxes as directed.

Sanitation – After production organize totes and pallets for removal from pier. Remove trash and debris from pier. Soap, rinse and sanitize all equipment, barrels and floor.

Safety – Practice company safety standards: Ergonomics, Fire Safety, Electrical Safety, Use Man doors. Proper handling of chemicals. Gloves are required when handling fish. Employees must practice proper personal hygiene and hand washing techniques.

Minimum requirements - Employee must have the ability to following directions in a fast-paced environment, able to learn and practice company procedures and policies. Must have basic reading, writing, math, and effective communication skills

Abilities required – Physical demands include working in cold and wet environment. Ability to lift fish weighing 30 pounds, rapidly cull fish with two hands, reaching long distances to place fish in totes and standing in one area for lengthy periods of time.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.